

# BOOK

Meeting Number / Meeting Name <sup>75</sup> 10. GC Meeting

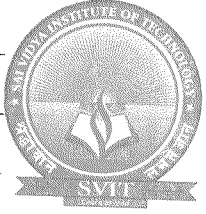
Date 16/12/2017.

Resolution No.	Members Present / Minutes / Resolutions	Remarks
1)	Prof. M.R. Holla - chairman	<del>Office</del> ..
2)	Sri. R. Srinivas Raju - Hon. Secretary, SSVSS	Leave of Absence
3)	Sri. H.R. Jagadeesh - Member	Absent
4)	Sri. Lokesh Venkatappa - Member	<del>K.V.S.D.</del>
5)	Sri. M. Rajashekar Reddy - Member	M. [Signature]
6)	Sri. J.V. Prasad - Member	Absent
7)	Prof. Y. Jayasinha - Member	[Signature]
8)	Prof. R.C. Shanmukha Swamy	[Signature]
9)	Prof. A.M. Padma Reddy	[Signature]
10)	Sri. M.K. Manohar - Member	Absent.
11)	Dr. Ramesh Babu H.S. - Principal - Convenor	[Signature] - HS
1		

Meeting Number / Meeting Name

10th G.C. Meeting

Date



Sri Sai Vidya Vikasa Shikshana Samithi (R)

## SAI VIDYA INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to VTU, Belagavi, Recognised by Govt., of Karnataka)  
Rajanukunte, Bengaluru - 560 064, Karnataka, India.

e-mail : info@saividya.ac.in  
URL : www.saividya.ac.in

Phone No. : (080) 28468191/96/97/98  
Fax : (080) 28468193

Ref. No.: SVIT/2102/2017-2018

November 28, 2017

Respected Sir:

**SUB:** Governing Body Meeting on Saturday the 16<sup>th</sup> December 2017, at 11-30 AM.


I am pleased to inform you that Governing Body Meeting of the Institution is convened on Saturday the 16<sup>th</sup> December 2017 at 11-30 AM in the Principal's Chamber, SVIT Campus. The following are the proposed agenda for deliberations.

### AGENDA

1. Welcome and brief report by the Principal about the progress of the Institution during 04/09/2016 to 12/08/2017.
2. To read and record the proceedings of previous meeting held on 3/9/2016 (Enclosed - **Annexure - 1**).
3. Report on admission details and students' strength in the college for the year 2017-2018. (**Annexure - 2**)
4. Report on the performance of students in the VTU exams of EVEN SEM 2015-16 (**Annexure - 3**).
5. Ratification of the appointments of Teaching & Non-Teaching staff made from 01/09/2016 to 31/010/2017 (Enclosed - **Annexure - 4**).
6. Ratification of purchases made for the laboratories and constructions made in the Institution during 04/09/2016 to 12/08/2017 (Enclosed - **Annexure - 5**).
7. Approval of the Service Rules of SVIT (**Annexure - 6**).
8. Ratification to proceed for NAAC.
9. Ratification to apply for 12B status
10. Approval of closing of M.Tech (VLSI & ES) and starting M.Tech - Structures (if VTU permits).
11. Report on placement and training activities during 2016-17 and plans for 2017-18 (Enclosed - **Annexure - 7**).
12. Report of the achievements in Sports, Cultural and Co-curricular activities during 04/09/2016 to 12/08/2017 (Enclosed - **Annexure - 8**).
13. Budget approval for 2017-18 - (Enclosed - **Annexure - 9**).
14. Any other matter with the permission of the Chairman.

Thanking you,

Yours faithfully

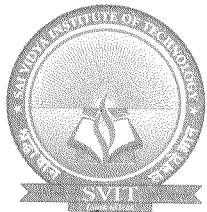


PRINCIPAL 29/11/17

**Enclosures:** Annexures as stated above.

PRINCIPAL  
Sai Vidya Institute of Technology  
Rajanukunte, Bengaluru-560 064

Meeting Number / Meeting Name 10th a.c. Meeting Date \_\_\_\_\_



Sri Sai Vidya Vikasa Shikshana Samithi (R)

## SAI VIDYA INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to VTU, Belagavi, Recognised by Govt., of Karnataka)  
Rajanukunte, Bengaluru - 560 064, Karnataka, India.

e-mail : info@saividya.ac.in  
URL : www.saividya.ac.in

Phone No. : (080) 28468191/96/97/98  
Fax : (080) 28468193

Ref. No.: SVIT/ /20 -20

### PROCEEDINGS

**OF THE GOVERNING COUNCIL MEETING HELD ON 16/12/2017 AT THE PRINCIPAL'S CHAMBER OF SAI VIDYA INSTITUTE OF TECHNOLOGY, RAJANUKUNTE, BENGALURU 560 064**

The Governing body Meeting started as per the schedule. Following points as per the Agenda were discussed and the resolutions were passed as follows:

**Subject - 1** Welcome and brief report by the Principal about the progress of the Institution during the period from 4/09/2016 to 12/8/2017.

Principal welcomed all the members initially and narrated the progress of the Institution that took place during the period from 4/9/2016 till 12/8/2017.

**Resolution:** The Report about the progress of the Institution during 4/09/2016 to 12/8/2017 is appreciated and approved.

**Subject - 2** To read and record the proceedings of the previous meeting held on 3/9/2016 (circulated to all the members as Annexure - 1 along with the Meeting Notice.)

The Proceedings of the previous meeting was read over by the Principal and the same has been taken on record on ratification by the members.

**Resolution:** Minutes of the previous Meeting's Proceedings ratified.

**Subject - 3** Report on admission details and students' strength in the college for the year 2017-18 (circulated to all the members as Annexure - 2 along with the Meeting Notice.)

When the members questioned as to why the admissions of the students during 2017-18 are not all that encouraging, Principal replied that in almost all the colleges the admissions are not up to the mark. The reason behind this issue are: unscientific admission policy of the Government, aggressive admission strategy by neighbouring private universities. In spite of that SVIT is able to record 84% admissions. Whereas, in 2017-18 it was 92% which is best among peer colleges in the region.

**Resolution:** Strategies to be worked out for the improvement of the admissions.

- Subject - 4** Report on the performance of students in the VTU exams of Even Semester 2015-16 (circulated to all the members as Annexure - 3 along with the Meeting Notice.)

It has been questioned by Mr K V Lokesh as to why in some of the departments the results are poor, especially in IS Department. It has also been pointed out that while the results of First semester are good on overall basis, the results in third semester are poor. A detail deliberation has taken place in this behalf. The Principal said that the quality of the students in Information Science is poor compared to the quality of the students in Computer Science. Due to such genuine reasons, the performance in some of the departments and also in 3<sup>rd</sup> semester are not up to the expectation. However, it is evident from the statistics that there is a raise in higher semester results ie., from 5<sup>th</sup> semester which is a very positive trend.

**Resolution:** Strategies to be worked out for the improvement of the results.

- Subject - 5** Ratification of the appointments of Teaching & Non/Teaching staff made from 01/09/2016 to 31/10/2017. (circulated to all the members as Annexure - 4 along with the Meeting Notice.)

Principal said that based on the performance of individual, his/her services are either continued or terminated. Further, it has been clarified that apart from the appraisal of the individual, it becomes necessary to take into consideration the stability of the functioning of the college.

Principal also stated that we had to consider the intentions of Prof. Harish, Professor Abhijit and Prof. Sukruth Gowda to rejoin the college on their applications, purely based on their good performances during their previous stay in the college.

Prof. M. Rajashekara Reddy pointed out that the performance of Non-teaching staff shall improve.

Prof. M. Rajashekara Reddy also pointed that the probationary period shall be for two years instead of one year as per KCSR Rules.

Principal apprised the Hon. Members that from the past three years two-year probationary period norm is being observed.

Prof. M. Rajashekara Reddy also wanted to know whether the quality of the performance of the teachers who are on consolidated salary is better than others who are on regular pay scales.

The Principal has informed that usually the performance of those who are on consolidated salary will be par with that of others, may be with slight variations, because they will be continuously hoping for their services to be regularized and that they would be put on regular Pay Scale.

Prof. M. Rajashekara Reddy also suggested to obtain the consolidated salary structure destined for those who are taken on consolidated salary from at least 4-5 engineering colleges in and around Yelahanka / Bangalore North for comparison and to remove any flaws with our consolidated salary structure, if any.

Prof. M. Rajashekara Reddy also wanted to know whether Professors holding PhD degree are there in all the departments. He has been replied by the Principal that except in Physics and Electrical Departments in all other departments Professors with PhD qualification are working.

**Resolution:** Points highlighted by Prof. Rajashekara Reddy noted down for implementation.

**Subject - 6** Ratification of Purchases made for the laboratories and constructions made in the Institution during 04/09/2016 to 12/08/2017 (circulated to all the members as Annexure - 5 along with the Meeting Notice.)

In case of purchases, it has been suggested by the members that atleast three quotations are to be obtained from different parties for the purchase of each item and the parties are to be called and negotiated for the lowest price without compromising the quality of the items purchased and based upon such negotiations the purchases are to be initiated.

Principal apprised about the procedure being followed for the procurement of items, as follows:

The requirements is submitted by the Department Heads through the Principal to the Board/Trust and after the approval of the purchase of the item/s by the Board/Trust based on the inclusion of the item/s in the Budget for the period or urgency and indispensability of the items indented.

Further to this, the respective HODs obtain quotations from three different sources of supply and prepare comparative statement. First round of technical discussions takes place in the department and in the second round the financial negotiation takes place in the presence of Principal, Administrative Officer, Head of the concerned Department and Dean (Admn) followed by the final round of negotiations which is held in the presence of the above members and other Trustees chaired by the Director-SVIT. There afterwards only purchase is being initiated.

When the members asked whether the CC Camera is required in all the class rooms, the Principal said that the CC cameras are required in the Library, Laboratories and common gathering places in order to monitor the activities of the students, especially, since the college is functioning on co-education basis. Installing cameras in all the class rooms is not felt necessary.

**Resolution:** The Purchases made during the period from 4/9/2016 to 12/8/2017 are ratified.

**Subject - 7** Approval of the Service Rules of SVIT (circulated to all the members as Annexure - 6 along with the Meeting Notice.)

Hon'ble Chairman of the Governing Council opined to form a Committee under the Chairmanship of Prof. Y Jayasimha, Dean (Faculty) to review the draft SVIT Service Rules and suggest modifications / additions / deletions, if any. The Committee shall include Principal, Administrative Officer and 1 or 2 senior Professors, if required.

Further, he said that after thorough review by the Committee the Final Draft of the SVIT Service Rules is to be submitted for approval in the next Governing Council Meeting.

Meanwhile, Prof. Rajashekara Reddy suggested to buy the following books for reference and suggested to incorporate the essence of these books in the said Service Rules so that the Service Rules will be having its authenticity. Also these books will be helpful for reference at times of any type of establishment crisis:

- I. KCSR - with latest amendments
- II. Karnataka Contingency Rules
- III. Karnataka Civil Services (Gen. Recruitment Rules) 1971
- IV. CCA Rules
- V. Karnataka Civil Services - Conduct Rules 1966
- VI. Karnataka Education Act 1983 (Act No.1/1995)
- VII. Karnataka Probationary Rules Book
- VIII. Karnataka Financial Code - Vol. 1 and Vol. 2
- IX. Karnataka Civil Services Performance Rules - 2000

(The above books are said to be available at M/s Pulani Book House, Gandhinagar)

Once the basic rules from the above books are incorporated in the Service Rules then the same is to be placed before the Governing Body for its approval.

**Resolution:** Suggestions given by the Director and Prof. M. Rajashekara Reddy noted for implementation.

# BOOK

Meeting Number / Meeting Name 10th A.C. Meeting Date \_\_\_\_\_

**Subject - 8** Ratification to proceed for NAAC accreditation.

**Resolution:** The Members approved unanimously to proceed for NAAC accreditation.

**Subject - 9** Ratification to apply for 12B Status.

**Resolution:** The Members approved unanimously to proceed and apply for 12B Status.

**Subject - 10** Approval for the closing of M.Tech. Courses in Electronics and Communication Engineering Branch (VLSI & ES) and in Computer Science Branch and instead to start M.Tech - Structures in Civil Engineering Branch.

It was narrated by the Principal that since three years there is no admission for M.Tech Course in the ECE Branch and during last year only one M.Tech candidate was there in the Computer Science Branch and this academic year she obtained transfer to some other college. Under the circumstance, he said that it is better to wind up these courses. At the same time, he said that there is demand for the M.Tech. Course in Structures in the Civil Engineering Branch and it can be given a try, after obtaining a detailed DPR from HOD, Civil Engineering Department

**Resolution:** The Members approved unanimously for the closing of M.Tech Courses in Electronics and Communication Engineering Branch (VLSI & ES) and in Computer Science Branch and instead, to start M.Tech - Structures in the Civil Engineering Branch and to apply for the same immediately.

**Subject - 11** Report on placement and training activities during 2016-17 and plans for 2017-18 (circulated to all the members as Annexure - 7 along with the Meeting Notice.)

While going through the Report, Mr Lokesh said that we are spending lot of money say around 35 lakhs and we are collecting from the students around 15 lakhs only and asked whether it is really worth it. Answering to his point, the Principal said that the things will have to be looked into with the long term perspective and although during the initial stages the cost exceeds the benefits, due to better impact of the Placement Cell, it is hoped that the benefit would certainly exceed the cost, but that day should not be too far. It was also apprised that the placement fees collected as part of the college fees is not reflected in the budget and hence there is a visible gap between the amount collected and the amount spent under this head of account.

**Resolution:** The concern expressed by Mr Lokesh noted for further review.



**Subject - 12** Report of the achievements in sports, Cultural and co-curricular activities during 04/09/2016 to 12/08/2017 (circulated to all the members as Annexure - 8 along with the Meeting Notice.)

The Principal narrated the achievements made in sports, Cultural and co-curricular activities during the period from 04/09/2016 to 12/08/2017.

**Resolution:** The report has been accepted and appreciated by the members.

**Subject - 13** Budget approval for 2017-18 (circulated to all the members as Annexure - 9 along with the Meeting Notice.)

Budget was presented by the Principal and the same was approved. However, the members felt that it should be presented in the following format:

Sl. No. (b) Particulars of source of Income (c) Expected Income during the year (d) Actual Income during the year (e) Remarks. Likewise on the other side;

Sl. No. (b) Particulars of the items of expenditure (b) Expected Expenditure during the year (d) Actual Expenditure during last year (e) Remarks.

**Resolution:** The suggestion given by the members have been noted for the implementation by SVIT Office.

**Subject - 14** Any other matter with the permission of the Chairman (AOS)

**AOS - 1** Prof. M. Rajashekara Reddy suggested the following:

- i. To display the names of the Founder Trustees at the entrance.
- ii. Principal and staff details to be displayed in a prominent place.
- iii. Governing Council Members' names to be displayed in the Principal's Office.

**Resolution:** The suggestion of Mr Lokesh noted for implementation.

**AOS - 2** Mr Lokesh K V suggested to keep in touch with the CEOs of startup organizations relevant to the various branches of the college and to organize interaction between the respective students and the CEOs for the exchange of views / problems / suggestions / solutions so that both the organizations and the students are mutually benefited.

It was also suggested to have activities like 'shark tank' which will enhance the thinking capacity which will proliferate the ideas on new ventures.



# BOOK

Meeting Number / Meeting Name

10th G.C. Meeting

Date

**Resolution:** The suggestion of Mr Lokesh noted for implementation by the Placement Training Centre and the Engineering Departments.

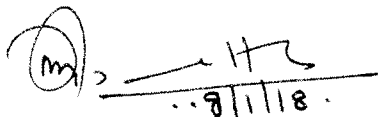
**AOS - 3** Hon'ble Chairman, Governing Council, wholeheartedly appreciated the sincere efforts put by Prof. Jayasimha, Prof. Padma Reddy, Prof. R C Shanmukha Swamy, Mr Narayana Raju and the Principal towards admissions during 2017-18 and the same has been placed on record.

**AOS - 4** Hon'ble Chairman, Governing Council appreciated the efforts of Prof. Sujata Mukherjee in conducting the English Communication classes for 1<sup>st</sup> year students.

**Resolution:** It was unanimously agreed to issue 'letter of appreciation' to Prof. Sujata Mukherjee for her excellent services in training the students to improve their English communications skills through 'English Bridge Programme' during 12/7/2017 - 21/7/2017 (10 days) for rural students admitted during 2017.

**AOS - 5** Hon'ble Chairman, Governing Council appreciated the efforts of Dr H S Ramesh Babu, Principal, SVIT for his pro-activeness in conducting all the academic activities and streamlining proctorial system and making it very effective from past three years.

At this point of time the Meeting concluded with the vote of thanks by the Principal.



**Dr. H S Ramesh Babu**  
Principal and Convener

PRINCIPAL  
Sai Vidya Institute of Technology,  
Rajanukunte, Bengaluru-560 064



**Prof. M R Holla** 19/11  
Director  
Director

Sai Vidya Institute of Technology  
Rajanukunte, Bangalore - 560 064